

# SPF ASSISTANT CHECKLIST



## **Forms & Documentation - Complete & submit the following:**

- \_\_\_\_\_ SPFA PCP Certification Registration Form - F-222-002
- \_\_\_\_\_ SPFA PCP Order Form - F-222-003
- \_\_\_\_\_ SPFA PCP Individual Certification Agreement - F-222-052
- \_\_\_\_\_ Digital color photo of yourself for certification ID card

## **Examinations - Successfully pass the following:**

- \_\_\_\_\_ SPF Assistant Written Exam

PLEASE SUBMIT ALL DOCUMENTS TO:

SPFA Professional Certification Program (PCP)  
1050 Connecticut Ave., NW, Suite 500  
Washington, DC 20036

Fax: 1-866-242-5000 or e-mail: [admin@spfapcp.org](mailto:admin@spfapcp.org) Questions? Please call: 1-866-222-5000